

PRELIMINARY AGENDA FOR TUESDAY, DECEMBER 2, 2003 BOARD OF SUPERVISORS REGULAR MEETING

CALL TO ORDER - 10:00 A.M. - BOARD OF SUPERVISORS' MEETING ROOM

INVOCATION – Matt Gregory, Minister of Youth, Open Door Baptist Church

PLEDGE OF ALLEGIANCE TO THE FLAG

RE: AGENDA - ADDITIONS AND/OR DELETIONS

***1) RE: MINUTES**

The minutes of November 5, 2003 regular meetings will be presented to the Board for approval.

2) CONSENT AGENDA: All item(s) listed below are considered to be routine by the Board and will be enacted by one motion. If a discussion is desired that item will be removed from the Consent Agenda and considered separately.

- * a. The Board will consider approving a budget amendment for the Sheriff's Office from a donation received to purchase night vision equipment in the amount of \$3,500.00;
- * b. The Board will consider approving a request from the Virginia Department of Transportation to accept the following streets into the State Secondary Road System: Banbury Court, Chatham Lane, Fairbourne Drive and Stratford Drive in the South Wales Phase 15 & 16; Autumn Brook Lane, Heather Down Lane, Old Holly Lane in the Clover Hill Estates; Bob White Trail, Covey Circle, South Hen Bird Court, North Hen Bird Court in the Quail Ridge Phase 2; Adrienne Place, Alamance Drive, Burlington Drive and Wellborn Court in the Woodbourne Estates; Atkins Trail Lane in the Woodbourne Estates Phase 2; Amsterdam Court, Holland Court, Windmill Way in the Dutch Hollow Subdivision; Reid Hill Road, and Triview Avenue in Tri-View Estates; Griffin Gates Drive, and Windswept Lane in the Griffin Gates (formerly Fox Chase 2); Brandy Fizz Court, and Equestrian Lane in the Cedarbrook Subdivision; Mill Creek Court in the Riverbend Estates Phase 5; and Allison Drive, Malveka Court, Shadow Drive, and Wayland Drive in Culpeper Lakes Subdivision; and Robin Road in Kavanaugh Meads Phase 3;
- * c. The Board will consider approving a budget amendment for the Clerk of the Circuit Court for Technology Trust Funds received to be used for indexing and microfilming in the amount of \$22,500.00;
- * d. The Board will consider approving a joint resolution for Expressing Intent of Culpeper and Fauquier Counties to Cooperate in the Installation and Operation of their Respective E-911 Emergency Communications systems;

GENERAL COUNTY BUSINESS

***3) RE: INTRODUCTION OF NEW EMPLOYEE**

Mr. Paul Howard, Director of Environmental Services, will introduce Douglas Miller, Facilities

Maintenance Manager, to the Board.

*4) **RE: REQUEST FOR REIMBURSEMENT FOR LIVESTOCK KILLED BY DOG (S)**

The Board will consider a request from Linda Ottey for two "Satin" rabbits that were killed by dog(s) in the amount of \$50.00.

*5) **RE: PRESENTATION OF COMPENSATION AND BENEFITS STUDY**

Representatives from Palmer and Cay will present results from the study for the County's Unified Pay and Classification System and the School system's pay and benefits study.

*6) **RE: FINANCING FOR COMMUNITY COMPLEX**

David Rose, Davenport and Company, will address the Board regarding the responses to the RFP for the Community Complex financing.

*7) **RE: BUDGET AMENDMENT**

The Board will consider a budget amendment for the Clerk of the Circuit Court for additional excess fees received to convert a part-time position to a full-time position.

*8) **RE: UPDATE ON ACQUISITION OF TOUCH SCREEN VOTING SYSTEM**

Chuck Holmes, Secretary of Electoral Board, will update the Board on acquisition of touch screen voting system to be in compliance with "To Help America Vote Act" of 2002.

NEW BUSINESS

COMMITTEE REPORTS

*9) **E-9-1-1 BOARD OF DIRECTORS/November 20, 2003/7:30 A.M.**

*10) **ECONOMIC DEVELOPMENT REPORT**

*11) **AIRPORT ADVISORY COMMITTEE**

12) **ADMINISTRATOR'S REPORT**

1. County Supervisors' Forum scheduled for January 9 – 11, 2004;

* 2. County Extension Leadership Council Annual Dinner Meeting to be held on December 2nd starting at 5:00 p.m.;

CLOSED SESSION (See Attachment)

ADJOURNMENT

CLOSED SESSION MOTION

BOARD OF SUPERVISORS MEETING
December 2, 2003

Mr. Chairman, I move we enter into closed session, as permitted under the following Virginia Code Sections, and for the following reasons:

1. Under Virginia Code §2.2-3711(A)(1), to consider:
 - (A) Prospective candidates for appointment to Ad-Hoc Animal Shelter Advisory Committee.
 - (B) No prospective candidate for appointment to the Disability Services Board.
 - (C) Prospective candidate for appointment to the Rappahannock-Rapidan Regional Commission.
 - (D) Prospective candidate for appointment to the Human Services Board (AKA Social Services Board).
 - (E) Prospective candidates for re-appointment to the Rappahannock-Rapidan Community Services Board.
 - (F) Prospective candidates for re-appointment and appointment to the Planning Commission.
 - (G) Prospective candidates for consideration for appointment to various Boards.
2. Under Virginia Code § 2.2-3711(A)(1), to consult with the County Attorney regarding pay disputes with specific employees.
3. Under Virginia Code § 2.2-3711(A)(7), to consult with the County Attorney regarding litigation relating to land use of a specific property.
4. Under Virginia Code § 2.2-3711(A)(30), to discuss with the County Attorney the award of a specific public contract involving the expenditure of public funds and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.
5. Under Virginia Code § 2.2-3711(A)(5), to discuss with the County Attorney a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

.....

PRELIMINARY AGENDA FOR TUESDAY, DECEMBER 2, 2003 BOARD OF SUPERVISORS
REGULAR MEETING

CALL TO ORDER – 7:00 P.M. - BOARD OF SUPERVISORS' MEETING ROOM

CITIZEN FORUM - (Limit to 3 minutes/ends at 7:30 p.m. – The Chairman will call for comments on any item that is not on the agenda)

RE: AGENDA ADDITIONS AND/OR DELETIONS

PUBLIC HEARING

- *1) **THE BOARD OF SUPERVISORS WILL RECEIVE PUBLIC COMMENTS AND CONSIDER AMENDING CHAPTER 12 (TAXATION) AND ADD A NEW ARTICLE TO BE ENTITLED "BUSINESS LICENSE FEE" TO THE COUNTY CODE**

GENERAL COUNTY BUSINESS

- *2) **RE: WATER AND SEWER AGREEMENT**

The Board will consider a Utility Agreement with South Wales, Utility, Inc., which would address the water and sewer systems proposed to serve the Clevenger's Corner Area.

UNFINISHED PLANNING COMMISSION BUSINESS

- *3) **CASE NO. Z-383-02-1.** Request by Centex Homes, Kenneth Thompson, Minnie Thompson, Newwales, L.C., South Wales Utility, Inc., and South Wales, L.P. to rezone 1,754.07 acres from A-1, RA, R-1 and R-2 to PUD (Planned Unit Development). The property is located on Routes 211, 229 and 621 in the Jefferson Magisterial District. The Culpeper County Comprehensive Plan designates this area for commercial, low and medium density residential development. Tax Map/Parcel Nos. 7/1, 1A, 1B, 1C, 2, 2A and 8/1 (Portion), 1B.

NEW PLANNING COMMISSION BUSINESS

- *4) **ADDITION TO THE DEATHERAGE RUN AGRICULTURAL AND FORESTAL DISTRICT.**
Request by David and Christine Haley to add 30.50 acres to the Deatherage Run Agricultural and Forestal District. The property is located off Route 621 in the Jefferson Magisterial District. Tax Map/Parcel No. 15/20A
- *5) **CASE NO. Z-390-03-1.** Request by Richmond American Homes of Virginia to rezone 40,435 square feet from VC (Village Center Commercial) to R-2 (Residential) and R-2 (Residential) to VC (Village Center). The property is located off Route 694 in the Stevensburg Magisterial District. Tax Map/Parcel No. 41/71.
- *6) **CASE NO. U-2033-03-1.** Request by Robert R. Colding for approval of a use permit for a Package Sewage Treatment System for a single-family dwelling. The property is located off Route 647 in the Stevensburg Magisterial District and contains 4.44 acres. Tax Map/Parcel No. 65A(1)/1.
- *7) **CASE NO U-2037-03-1.** Request by Andrew W. and Jill A. Geisler for approval of a use permit for construction of a tenant unit. The property is located on Route 670 in the Stevensburg Magisterial District and contains 21.20 acres. Tax Map/Parcel No. 46B(1)/5.
- *8) **SIX-YEAR SECONDARY ROAD IMPROVEMENT PLAN.** The Virginia Department of

Transportation and the Board of Supervisors of Culpeper County, in accordance with Section 33.1-70-01 of the Code of Virginia, will conduct a joint public hearing in the Board of Supervisors Meeting Room, 302 N. Main Street, Culpeper, Virginia at 7:00 p.m. on Tuesday, December 2, 2003. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2004/05 through 2009/10 in Culpeper County, and on the Secondary System Construction Budget for Fiscal Year 2004/05.

ADJOURNMENT

REPORTS

The following reports are available for review in the County Administrator's Office:

- *9) 1. Planning Commission minutes of November 12, 2003
- 2. Department of Development Quarterly Report -August, September, October 2003
- 3. Clerk's Monthly Financial Report – November 2003